

CSA Data Committee Meeting Minutes

<i>Name of meeting</i>	<i>Time</i>	<i>Date</i>	<i>Members Present</i>
CSA Data Committee	1:00-2:00 pm	04/01/2009	Paul Murphy, Dr Smith, Dr Jones, Dr Hughes, Matt Applegate, Connie Zachrich, Mark Tripputi, Marsha Wilde, Anne Clouatre, Clancy Myers, Susan Baker, Mary Siegrist, Dr George, Mario Rivera
<i>Agenda/Discussion Items</i>	<i>Person Reporting</i>	<i>Discussion</i>	
Welcome	Paul Murphy	Welcome and introductions were made.	
Background/ Function of CSA Data Committee:	Don Smith	<p>Dr Smith provided an overview of CSA operations, GWTG-Stroke, the CSA Superuser account, data collaborative. Items that CSA data committee will need to consider:</p> <p>It was noted that each individual data project will need to be managed by writing groups consisting of no more than 5-6 individuals. The specifics of creating writing groups will need to be defined at a future meeting.</p>	
General overview of data projects requests	Don Smith	<p>Copies of Dr Smiths presentation and UCH CSA data findings are available at www.coloradostroke.org</p> <p>IRB, data policy, publications, presentations, filtering of external data requests.</p> <p>Data committee will provide updates/recommendations on data projects to CSA Officers.</p> <p>*CSA/CHA Mortality Data - (Mark Tripputi). An overview of this project was provided. This is a project in which CSA Clinical data and CHA Administrative data could be compared to help illustrate more clinically based mortality models. Following extensive discussion it was decided that this project proceed. Dr Smith will continue to work with UCH Biostatistics department on future development. An update will be provided to the CSA Officers. Thumbs up vote.</p> <p>*UCHSC/Dr Cumbler project. An overview of this project was provided. In essence, this would compare in-house stroke patients to the outpatient setting to assess if guidelines are followed. After discussion, it was voted that this project continue forward that that Dr Cumbler present an update to the CSA Data Committee for additional review in the near future. An update will be provided to the CSA officers. Thumbs sideways vote.</p> <p>* CSA and CDPHE-EMS data potential: This project could link CO EMS data to CSA GWTG stroke data while maintaining aggregate/de-identified nature. It was suggested that this project be re-introduced to the CSA for additional review/comment/feedback. Thumbs up vote.</p>	

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Data project priorities	Data project priorities - Smith, Jones, Zachrich *Decision Making – it was decided that the CSA approach of thumbs up, thumbs sideways, and thumbs downward be used for voting on data project status. Thumbs up = approve. Thumbs sideways = neutral, additional information requested. Thumbs down = not approved.
Data policy update	Data policy update - Smith, Murphy. The existing data policy is in the process of being revised and clarified. A revised data policy is anticipated in the next few months.
Committee Questions Discussion	<p>*Frequency of meeting – for now, CSA Data meetings will occur once a month.</p> <p>*Mode of meeting (in person vs conference call) – for now, CSA data meetings will occur both in-person and by conference call.</p> <p>*Date for next meeting – Paul Murphy will coordinate the next date/time.</p> <p>*Responsibility for leading the meeting/coordinating agenda – responsibility will rotate among the 3 CSA Data chairs.</p> <p>*Chairs act as Executive Committee within Data Committee – it was agreed that the CSA Data chairs will have the ability to make final determinations when situations arise in which there is a need.</p>